

ANNUAL GENERAL MEETING OF ‘DOWNTOWN SUDBURY’ (BIA)

Respect Is Burning Supperclub

Wednesday, February 27, 2013

THE ANNUAL GENERAL MEETING OF THE BOARD HELD AT 5:30 P.M.

J. MacINTYRE IN THE CHAIR.

PRESENT

J. Chevrier, D. Brouse, A. Lenardich, B. McCullagh, N. Bertolo McAloney

REGRETS

P. Thurston, S. Vincent, J. Browning, F. Belli

ALSO PRESENT

Staff: M. Luoma, Executive Director
B. Kuczma, Program Co-ordinator

Guests: J. Ferrigan, Senior Planner, City of Greater Sudbury
Dr. T. Galvin, Director, Laurentian School of Architecture

Downtown Members & Partners

WELCOME

J. MacIntyre welcomed Guests and introduced the Board of Directors and Staff, noting that the 2nd year of the Board was a very busy one.

BUSINESS PORTION

Financial Report

J. Chevrier was introduced, as Treasurer of the Board, to provide an overview of the proposed 2013 Budget – as outlined in the Annual Report and recommended by the Board of Directors, further noting:

- Similar to last year, the 2012 Audited Statements are not available as the Audit is to be conducted mid-March. Members will be advised when this is complete should anyone wish to review.
- The proposed budget reflects the various projects and programs as outlined in the Annual Report
- As in the past, the Board will continue to use the base budget to leverage additional funds and partnerships wherever possible.
- The proposed increase reflects continued partnership in the implementation of such projects as the Elgin St. Greenway, Streetscape projects (ie Streetlighting) and any other projects resulting from the Downtown Master Plan.
- The 2013 levy will increase 2.9% over 2012, with the balance of the operating budget to be drawn from the 2012 operating surplus.

M. Luoma was then called upon to present the required resolutions for approval:

2013 Budget

AGM-13-01 Chevrier – McAloney

THAT the General Membership of ‘Downtown Sudbury’, at the Annual General Meeting held Wednesday, February 27, 2013, approves a 2013 Operating Budget of \$474,600;

AND FURTHER THAT the 2013 Levy Request be approved at \$452,760 – representing a 2.9% increase;

AND FURTHER THAT this reflects the program and activities of the BIA, including Marketing; Special Events’ Development/Design’ as presented by the Board of Directors.

CARRIED

Chargeback Reserve

AGM-13-02 Chevrier – McAloney

THAT the General Membership of ‘Downtown Sudbury’ approves maintaining the Chargeback Reserve for 2013, established for the purpose of covering any loss of revenue as a result of loss of assessment.

CARRIED UNANIMOUSLY

Special Project Reserve

AGM-13-03 Chevrier – McAloney

THAT the General Membership of ‘Downtown Sudbury’ approves maintaining the Reserve Fund, established in preparation of specific Major Projects in the Downtown.

CARRIED UNANIMOUSLY

Program Overview/Highlights

J. MacIntyre reminded Guests that the **Annual Report** contained in their package includes details on the various programs and projects both undertaken in 2012 and planned for 2013. He further highlighted the following:

- Member Recycling Program
- School of Architecture/Farmers’ Market
- Downtown Master Plan ... Elgin St. Greenway; Elm St. Traffic Calming
- Special Events

Members were invited and encouraged to complete the ‘Quick Survey’ contained in their package.

Members were also advised of the recent Strategic Planning discussion/process of the Board, and the Marketing Strategy discussions currently underway. G. Labelle was then introduced as the Board’s Facilitator through these discussions. Mr. Labelle then highlighted the process and the outcome to date.

GUESTS/PRESENTATIONS

J. MacIntyre then introduced the following Guests who provided updates of their respective Downtown projects:

- Jason Ferrigan, Senior Planner, City of Greater Sudbury ... Downtown Master Plan
- Dr. Terrance Galvin, Director, Laurentian School of Architecture

Both presentations resulted in very positive questions and discussion.

CLOSING REMARKS

J. MacIntyre thanked the Presenters, again noting that these are two very exciting and positive projects for our Downtown and, in fact projects that last year were in the planning stage and now are being implemented. He further noted the Board of Directors is looking forward to continuing work to help make the projects from the Downtown Master Plan a reality. He also thanked Members and Guests for attending and noted that the Board is looking forward to a very positive and exciting 2013.

ADJOURNMENT

There being no further matters to discuss at this time, this meeting adjourned at 6:45 p.m.

Chair

Executive Director