

17TH MEETING OF THE BOARD OF DIRECTORS OF 'DOWNTOWN SUBBURY'

Thursday, November 3, 2016, School of Architecture Board Room

A REGULAR MEETING OF THE BOARD HELD AT 4:15 P.M.

S. VINCENT IN THE CHAIR.

PRESENT

J. Browning, A. Vardy, A. Gilmore, F. Cormier, R. Gregorini, K. MacIsaac. J. MacIntyre (LA: 4:40p.m.)

REGRETS

D. Brouse, B. McCullagh

ALSO PRESENT

S. Thompson DVDC
M. Luoma Executive Director

PART ONE – CONSENT AGENDA

DECLARATIONS OF CONFLICT

None declared.

APPROVAL OF MINUTES

16-94 Browning-Cormier

THAT Item C-1, contained in the Consent Agenda, as duplicated and circulated, be hereby accepted.

CARRIED

C-1 BOARD OF DIRECTORS

16-95 Cormier-Browning

THAT the Board minutes of the 16th Meeting (October 6, 2016) as duplicated and circulated, be hereby accepted.

CARRIED

PART TWO – REGULAR AGENDA

R-1 EXECUTIVE DIRECTOR'S REPORT

16-96 Cormier-Browning

THAT the Executive Director's Report (October, 2016), as duplicated and circulated, be hereby accepted.

CARRIED

R-2 CHAIR'S REPORT

In the absence of the Chair, the ED provided an update on the most recent discussions of the Event Centre Work Group, noting that the 'action' items discussed at a previous meeting are currently being developed, with a timeline ... Information Fact Sheet over the next couple of weeks – and – Information Session (with Guests) in late January/February.

Directors were advised that the Chair and ED attended a recent Chamber Board meeting at which the proponents of the True North proposal made a presentation. Following that the Chair, Vice-Chair and ED met with D. Zulich and A. Dale. The Chair will also make a brief presentation to the November Chamber Board meeting re 'Why a Downtown Events Centre'.

R-3 EVENTS

Information update was provided in the Executive Director's Report (previously circulated), including: *Downtown Indie Cinema 'Hot Docs' Festival - *'Shop The Neighbourhood' - *Christmas campaign

R-4 PROJECT UPDATES

Updates were provided in the Executive Director's Report (previously circulated), including:

Downtown CIP ... This was discussed at the October meeting of the Planning Dept. (the ED represented the Board, including support for the proposal and the offer to assist in implementation once approved) and subsequently deferred to the November 21st meeting pending additional information from Staff specific to municipal best practices re interest-free loans, together with a recommended interest-free loan program. S. Thompson also provided additional background.

J. MacIntyre advised of recent meeting with ReThink Green – specific to the Green Economy North project – and recommended that a full package be developed for members that not only includes the CIP incentives but any other funding programs/initiatives that are available (ie Green Economy North, Hydro, etc.). It was further noted that key contacts (ie Building Controls) could also be included.

Expressing Vibrancy ... The next phase will be held November 24th – 26th at St. Andrew’s Place, with an expected 4 sessions/day in an effort to accommodate a wide demographic. Further information to follow once details are complete.

‘Win This Space’ ... The Chair and ED attended a meeting of the CED Committee of the GSDC to speak on this project, specific to the Phase 2 Funding application. This project/funding request will now go to the GSDC Board of Directors November meeting. As a result, if approved, this project will launch early in 2017 (potentially at the AGM).

Durham Parkette ... The final conceptual design is now complete and a public session will be scheduled for early December, with implementation expected in 2017.

R-5 DVDC PARTNERSHIP ... TABLED

R-6 2017 PROGRAM/BUDGET

M. Luoma advised of proposed timeline, including:

- *Director input – ie 3 top priorities ... as per 2016 program, Strategic Plan, etc.
- *draft to be discussed by the Executive – end of November
- *Board discussion – December meeting
- *AGM/Member approval – February
- *Council approval – March

R-7 OTHER/NEW BUSINESS

Resignation of Councillor McIntosh ... Directors were advised that, due to additional responsibility and time constraints, Council McIntosh has tendered her resignation from the Board – but – has indicated that she will continue to be of assistance whenever/wherever possible. Directors noted that, while understanding the constraints facing Councillors, she will be greatly missed and has been a strong contributor on the Board.

Market Advisory Committee ... Directors were advised that the Board has been asked to reaffirm the BIA representative on this Committee. J. Browning has graciously accepted to continue in this role.

School of Architecture Awards Ceremony ... Directors were reminded of the contribution made to a Student Portfolio and of the Awards Ceremony and Donor Appreciation Event scheduled for Wednesday, November 9th, 6-8pm, Project Office (lower level at St. Andrew’s Place).

NEXT MEETING

REGULAR BOARD THURSDAY, DECEMBER 1ST ... 4PM

ADJOURNMENT

16-97 Browning

THAT we do now adjourn. Time: 5:30 p.m.

CARRIED

Chair

Executive Director